

## **Grand Opening / Ribbon Cutting** *Ceremony Information*

If your business or firm is new to South Temiskaming, getting the public acquainted with your firm, location, products or service should be your primary objective. Let the Chamber of Commerce assist you with the planning of your Grand Opening and “take a load off of your shoulders” before and during the big event.

### **What the Chamber does:**

- Invites municipal officials, political representatives, the Temiskaming Shores & Area Chamber of Commerce Board of Directors and Chamber Ambassadors.
- Invites Chamber members
- Contacts the Mayor's Office to arrange representation.
- Provides traditional oversize scissors and ribbon.
- Provides coffee & cake or cookies
- Provides ballots & a ballot bowl.
- Contacts media regarding coverage
- Coordinates arrangements.

### **What your business is responsible for:**

- Sets the date and time of grand opening/ribbon cutting.
- Provides invitations and handles delivery for any non-Chamber members.
- Arranges for local advertising if desired; however, as a Chamber member, you receive advertising discounts with CJTT FM 104.5; CKVM FM 93.1; The Temiskaming Speaker, CTV Timmins, and Journal le Reflet.
- Provides extra refreshments for guests if desired.

*This is a free service to our members.*